

Rebecca Keaton
Clerk of Superior Court
Cobb Judicial Circuit



Kimberly Carroll
Chief Deputy Clerk

TO: PUBLIC NOTICE
FROM: Rebecca Keaton
DATE: March 17, 2020
RE: Limited Access to Clerk's Office

In an effort to protect the safety of the staff of this office and the citizens who utilize our services, we are limiting access to the Superior Court Clerk's Office to our staff and essential functions only, i.e., emergency hearings of an essential nature. Members of the public and people who are not Superior Court Clerk's Office staff are not allowed in the Clerk's Office during the Statewide Judicial Emergency (March 18th -April 13th).

1. Civil Pleadings may be filed using www.peachcourt.com
2. Real Estate Documents may be recorded using <https://efile.gscca.org>
3. View/Research Civil, Criminal, Real Estate using <https://cobbsuperiorcourt.clerk.com>
4. Pay Restitution/Fines via mail or online at www.cobbsuperiorcourtclerk.com

Other Superior Court Clerk's Divisions will be operating with limited access as follows:

- **Board of Equalization:** Hearings will not take place during the next 30 days. If you are scheduled for a BOE hearing, it will be rescheduled.
- **Passport:** By Appointment Only – Monday, Tuesday & Friday; Closed Wednesday and Thursday.
- **Notary:** Closed Until April 13th.
- **Real Estate:** Not open to the general public. Deed Room operating on a limited basis.

We are still open to assist you via telephone, electronically and through on-line Chat. We will accept your payment for copies by mail. If you need assistance, please call our main number at 770-528-1300.

NOTE TO ATTORNEYS: Feel free to contact me through email or cell phone should you need more personal assistance.

Thank you for your patience as we reduce office traffic to protect the staff, our families, and you! (Wash your hands!)